BC Non-Profit Housing Association

Provincial Resource

Letter Template: Welcome Newly Elected MLAs

Use this template after election day to introduce or re-introduce your organization to newly elected MLAs and keep community housing visible as the Province and ministries set their early agendas.

When To Use This Template

- Within the first few weeks after elected officials are sworn in.
- Before major provincial decisions, such as budget consultations.
- When requesting an introductory meeting with newly elected MLAs or staff.

Before You Send

- Personalize the letter with your organization's local housing priorities, and one or two examples of the housing you provide in the community.
- Keep the tone collaborative, non-partisan, and solutions-focused.
- Include a clear ask, such as a meeting request or an invitation to tour a community housing site.
- Consider including a Local Impact Story (template).

Sample Subject Line

Congratulations and an invitation to work together on community housing priorities.

[Date]

Dear **[MLA [Last Name]**,

On behalf of **[organization name]**, congratulations on your election as MLA for **[provincial riding]**. We appreciate your willingness to serve our community and province and look forward to working with you over the coming term.

As a community housing provider serving **[community/region]**, our organization provides **[briefly describe housing, supports, tenants served, or number of homes]**. Every day we see how safe, secure, and affordable housing helps people stay connected to their communities, supports local wellbeing, and reduces pressure on other public systems.

The housing crisis across British Columbia effects nearly every major challenge facing the province – rising cost of living, an overburdened healthcare system and an aging population, the toxic drug supply, and growing mental health needs. Housing should not be seen as a competing priority, but instead an integral solution to the challenges BC is facing.

In the coming months, we hope the Province will support the following actions **(examples)**:

- **[Protecting and renewing existing community housing**
- **Increasing capital funding for new affordable homes**
- **Providing stable operating funding for housing providers**
- **Expanding supportive housing and tenant supports along with adequate funding for staffing**
- **Funding non-profit housing providers to improve the climate resilience and energy efficiency of the buildings they operate**
- **Strengthening partnerships with Indigenous housing providers]**

We would welcome the opportunity to meet with you to discuss practical ways to support the community housing sector. We would also be pleased to host you for a tour of **[building/program/community housing site]** so you can see the impact of community housing first-hand.

Thank you again for your service to the community. We look forward to working together to advance housing solutions that are affordable, inclusive, and responsive to local needs.

Sincerely,

[Contact]

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Housing Association