

**LEGAL CONSULTATION**  
for BC Non-Profit Housing  
Association Members

# STEP 1

## CLIENT INTAKE

Complimentary



- Introductory phone call or emails with lawyer or staff
- Completed [Client Intake Form](#)
- Signed Legal Services Agreement
- Submission of [foundational documents & photo ID](#)
- Payment of initial retainer

**PLEASE NOTE:** No legal services are provided until the entire intake

# STEP 2

## EVALUATION & STRATEGY SESSION

**\$500.00**  
**\$375.00**  
plus taxes & disbursements



- Review of foundational documents by advising lawyer and identification of legal issues
- Strategy Session with lawyer to provide professional evaluation of matter and to discuss best resolution strategies

**PLEASE NOTE:** There is no commitment beyond this point and no further services will be provided unless requested by you.

# STEP 3

## FURTHER ACTION *(AS REQUESTED/REQUIRED)*

Member Only  
Preferred Hourly Rates  
plus taxes & disbursements



- Client driven process
- Recommendations from Strategy Session implemented
- Advocacy
- Settlement negotiations
- Dispute Resolution

**STRAIGHT-FORWARD VALUABLE SOLUTIONS**