



Position Title:	Housekeeper/ Server (On-Call/ Casual)	Position #:	1
Reports to:	Manager of Supported Housing Nanaimo PSL	Location:	BC, Nanaimo
Work setting:	Supported Seniors Facility	Start date:	ASAP
Schedule:	Wednesday for 4 hours and Friday for 8 hours	Pay Range:	\$15.00/ hour

How to apply: Please send your Resume to Resumes@pacificahousing.ca by April 22nd at 11:59pm.

Organizational Focus:

As a non-profit charitable organization, Pacifica Housing's vision is better lives through affordable homes and community connections. Our mission is to be a leading innovative provider of affordable homes and support services that contribute to the independence of individuals and families.

Key Responsibilities:

1. Ensure routine cleaning duties are performed in a timely and confident manner.
2. Housekeeping duties:
 - Cleaning of assigned rooms according to our standards
 - Make beds and launder linens
 - Sweep and mop floors and light dusting of furniture
 - Wipe kitchen cupboards and drawers
 - Removal of garbage and recyclables
 - Clean and disinfect bathroom and fixtures
3. Server duties:
 - Prepare dining room
 - Serve residents
 - Clean up dining room, tables and wash dishes

Qualifications :

- WHIMS Certification is required
- First Aid Certification is required
- Food Safe Certification is required

Additional Criteria for Role:

- Completion of a Criminal Record Check through the Ministry of Justice is required
- MUST be available for on call shifts, holiday coverage, sick days, stats etc.

Housekeeper/ Server (Casual)

Equity Statement:

Pacifica Housing is an equity employer and encourages applications from women, persons with disabilities, members of visible minorities, Aboriginal Peoples, people of all sexual orientations and gender identities. All qualified individuals who would contribute to the further diversification of our organization are encouraged to apply.