



Interior BC | RENT  
Regional Educational Networking Tradeshow  
Prestige Hotel & Conference Centre – Vernon, BC  
Thursday, September 21, 2017 | 8:00am – 3:30pm

### Trade Show Booking Form

Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Main Contact: \_\_\_\_\_ Direct Number: \_\_\_\_\_

Main Contact Email (to receive exhibitor details): \_\_\_\_\_

Onsite exhibitor name(s): booth attendee 1): \_\_\_\_\_ 2): \_\_\_\_\_

Select one of the following Table-top booth options (*space is limited*): **GST # 140614652 RT**

- Standard exhibitor rate: **\$399 + GST = \$418.95**
- 100% local Vernon based company / organization exhibitor rate: **\$299 + GST = \$313.95**

#### **Table-top trade show booking includes:**

- Prime location within the event space
- Two (2) exhibitors passes / registration for the full day to educational workshops
- Breakfast and lunch included
- Wireless internet access
- (1) x 6' foot skirted table and two banquet chairs, provided by venue

#### Method of Payment

BCNPHA's use and retention of credit card information conforms to the Personal Information Protection Act.  
Please select one of the following:

##### Option 1: **Invoice**

An invoice will be produced and sent to the email noted above within the week of submission of this form. Full payment is required three weeks prior to event in order to confirm booking.

**Cheques payable to:** BC Non-Profit Housing Association Suite 220 – 1651 Commercial Drive, Vancouver, BC V5L 3Y3

##### Option 2: **Credit Card**

Cardholder's name: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ CSC: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Exhibitor Registration

BCNPHA encourages you to self-register for the event. Please complete the online registration process by **Friday, August 18, 2017** to ensure a name badge will be available onsite.

#### **CANCELLATION POLICY:**

All cancellations must be made in writing and forwarded to BCNPHA [events@bcnpha.ca](mailto:events@bcnpha.ca). If cancellation is made ON or **BEFORE August 11, 2017**, 50% of payment is refundable. All payments and reservations made **AFTER August 11, 2017** cannot be refunded.

Please scan and email or fax the completed booking form to:

**Email:** [events@bcnpha.ca](mailto:events@bcnpha.ca) **Fax:** 604-291-2636 **Subject line:** Interior BC RENT – trade show booking form