

HR Support Solutions.

Reduce your business risk with on-demand advice from qualified HR professionals



Your business may not have staff dedicated to a human resources role. This means performance, workplace conduct issues and changes to policy or legislation may be overlooked or misunderstood, increasing your business risk. HR Support Solutions provides your business with on-demand access to the advice and legal expertise of qualified HR professionals when you need it. You will be able to address priority concerns, manage complex HR processes with confidence and mitigate business risk, while keeping operational costs low.

Benefits of using HR Support Solutions

- Immediate and confidential access to advice and legal expertise of HR professionals
- Reduced business risk surrounding employment termination, restructuring, human rights, and more
- Reduced operational costs thanks to on-demand external expertise
- Flexibility to use the service as often or as little as your business needs

Meet our HR professionals

The HR professionals providing your business with advice and tools hold the Certified Human Resources Professional (CHRP) designation. All have a minimum of 10 years HR experience with some of Canada's leading organizations. While our HR professionals are generalists, they are able to tap into regional and provincial HR specialists for expertise as needed (e.g. occupational claims in specific provinces).

What you have access to with HR Support Solutions

Professional HR advice on:

- Health and safety
- Compensation
- Performance management
- Policies and procedures
- Terminations
- Workers' Compensation and Employment Standards advisory

HR tools including:

- Sample employment contracts
- Interview questions not to ask
- Internet and social media policy template
- Termination meeting checklist

Legal primer:

Easy to understand documentation providing valuable knowledge on everything from employee termination and pay equity to Workers' Compensation and Human Rights.

How to access HR Support Solutions

Confidential access to HR Support Solutions is available 24/7. Simply call our **Care Access Centre** at: **1.800.387.4765**. Your inquiry will be answered by a Client Care Representative and consultations with a HR professional will be scheduled between 8:00 a.m. to 8:00 p.m. EST in English or French.

For more information or immediate assistance, contact us at 1.800.387.4765.